

## COVID-19 POLICY

- Classification:** General
- Responsible:** Managers of Campus Facilities
- Executive Sponsor:** Vice-President, Product and Operations
- Approval Authority:** Robertson College Leadership Team
- Date First Approved:** April, 2020
- Date Last Reviewed:** March 22, 2022
- Scheduled Review Date:** As needed

### A. PURPOSE

To ensure effective action to limit the spread of COVID on Robertson's physical campuses.

### B. SCOPE

This Policy applies to all members of the Robertson College Community including applicants, students, graduates, employees and external partners and is applicable to Robertson's physical campus locations in Edmonton, Calgary and Manitoba.

### C. DEFINITIONS

Word/Term	Definition
Student	A Student is an individual who has applied for admission, is currently enrolled, or has previously been a student at Robertson College

Campus Location	Robertson’s physical campuses are located in the cities of Edmonton, Calgary and Winnipeg.
Instructors	Instructors who teach courses in Robertson programs.
Public Health Orders	A legal order made under the Public Health Act of a province or territory.
COVID	An infectious disease caused by the SARS-CoV-2 virus; includes all variants and strains identified by the World Health Organization.
Robertson Community	The Robertson College community includes students, instructors, employees, and guests.

#### **D. POLICY**

This policy outlines Robertson’s COVID guidelines and protocols in alignment with public health orders in the province of Manitoba and Alberta and in conjunction with city by-laws as applicable. This Policy outlines Robertson College’s responsibilities to ensure a safe, physical campus space for the Robertson Community.

#### **E. GUIDELINES**

##### **i. Self-Assessment**

- Members of the Robertson Community must ensure they are symptom free before coming to campus and are encouraged to take the provincial COVID self-assessment for the province in which they reside.

Alberta

Manitoba

##### **ii. Masks**

- Masks usage is mandatory in laboratories and classrooms on campus at all times.

- Robertson Community Members are not required to wear masks in public spaces while on campus. Public spaces can be defined as campus reception, hallways, rest rooms and study rooms; while mask usage is not required in these spaces it is still highly encouraged.

**iii. Vaccinations**

- Robertson Community Members are not required to be fully vaccinated to be physically present on a Robertson campus; however, Robertson is committed to the health and safety of the Robertson Community from the spread of COVID-19 and encourages all members of the Community to get vaccinated with an approved COVID-19 vaccine.

**iv. General On Campus Guidelines**

- Robertson Community Members are expected to follow the general COVID-19 Safety Guidelines while on campus as described in Appendix A below.

**F. NON-COMPLIANCE**

Robertson Community Members who do not adhere to the guidelines outlined in Section E above as follows:

<b>Action</b>	<b>Responsibility</b>
First offense: Verbal warning	Robertson Leadership Team/Facilities Manager
Second Offence: Written Warning	Robertson Leadership Team/ Facilities Manager
Repeated Offence: Removal from Campus	Robertson Leadership Team/ Facilities Manager

**G. RELATED LEGISLATION**

Province of Alberta Public Health Orders

Province of Manitoba Public Health Orders

**H. RELATED POLICIES**

N/A

**I. RELATED MATERIALS AND DOCUMENTATION**

N/A

## **Appendix A: COVID-19 General Campus Safety Protocols**

Robertson Community Members are expected to adhere to the following general guidelines while on Robertson physical campuses.

- Maintain physical distancing of two metres whenever possible.
- Minimize prolonged contact (more than 10 minutes) between individuals whenever possible.
- Wear a mask according to the guidelines outlined in section E, ii of the Covid Policy.
- Adhere to the designated entry and exit points on campus.
- Sanitize for 20 seconds upon entering the building.
- Wash and sanitize hands frequently while on campus.
- Avoid greetings that involve touching such as a handshake.
- Avoid sharing supplies or other items with fellow students, instructors and staff.
- Avoid the unnecessary touching common surfaces (desks, counters etc.) whenever possible.

*\*Students and staff in some programs will be required to wear Personal Protective Equipment (PPE).*